

**Design and Review Board  
Meeting Minutes  
Thursday, October 10, 2019**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Paul Barker, Dana Huth, Sean O’Gorman and Jennifer Taylor. Staff present: Brian Herr.
2. Approval of the meeting minutes from September 12, 2019: Dana Huth motioned to approve the minutes, seconded by Sean O’Gorman and the board approved.
3. Review and recommendations for the following applications:
  - I. **7326a Manchester Ave.-Mid County Chamber of Commerce-awning sign:** No one was present. Sean O’Gorman motioned to approve, seconded by Jennifer Taylor and the board approved.
  - II. **3200 Laclede Sta. Rd. ATM-JP Morgan Chase-ATM machine and signage:** Reed Burdine provided a rendering and a site plan of the proposed ATM. Paul Barker asked about what parts of the site will be illuminated. Sean O’Gorman motioned to approve, seconded by Jennifer Taylor and the board approved.
  - III. **2473 Sutton Blvd.-Shock City School of Music-window display signage:** No one was present. Item tabled.
  - IV. **2704 Sutton Blvd.-Elmwood-wall sign:** Chris Kelling presented a rendering of the proposed wall sign. Sean O’Gorman asked if the sign would have a frame. Jennifer Taylor asked if it will be flush mounted or with standoffs. Mr. Kelling described the sign construction and mounting. Paul Barker motioned to approve with the following stipulation: aluminum to match the building, seconded by Sean O’Gorman and the board approved.
  - V. **2844 Oakland Ave.-room addition:** Patrick Khalatians submitted plans and photos of the proposed addition. Jennifer Taylor asked about the roofline and a description of the addition. Mr. Khalatians described the addition and the roofline. Dana Huth asked about the shingle color and style. Sean O’Gorman motioned to approve, seconded by Jennifer Taylor and the board approved.
  - VI. **2526 Circle Dr.-solar panel install:** Heidi Schoen presented photos and renderings of the proposed solar panels. Paul Barker asked about the visibility from the roof. Ms. Schoen described the mounting and the panel color. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.
  - VII. **3515 S. Big Bend Blvd.-Title Boxing Club-wall sign and ground sign:** Heath Norton described the sign modifications. Sean O’Gorman asked about the white background. Mr. Norton indicated that the material is guaranteed not to yellow. Sean O’Gorman asked about the shape of the sign. Mr. Norton indicated that the current sign cabinet will be reused and refaced. Stipulations: Changes to the ground sign to be submitted at a later date. This item was tabled.
4. Adjournment: The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Brian Herr  
Building Official/Fire Marshal