

**Design and Review Board
Meeting Minutes
Thursday, September 12, 2019**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Paul Barker, Dana Huth, Sean O’Gorman, Jennifer Taylor and Matt Wolfe. Staff present: Brian Herr.
2. Approval of the meeting minutes from August 8, 2019: Sean O’Gorman motioned to approve the minutes, seconded by Paul Barker and the board approved.
3. Review and recommendations for the following applications:
 - I. **7380 Flora Ave.-addition of two roof dormers:** Ray Crader presented plans and photos of the proposed additional dormers. Mr. Crader described the proposed changes. Jennifer Taylor mentioned the trim around the windows should match the rest of the trim on the house. Jennifer Taylor motioned to approve, seconded by Matt Wolfe and the board approved.
 - II. **7298 Manchester Road-Foundation Grounds-projecting sign & awnings:** Business owner Neil Suthar presented a rendering of the proposed awnings and projecting sign. Jennifer Taylor asked about the construction of the sign. Mr. Suthar indicated that the material has not been chosen. Dana Huth indicated that the ridged mount sign went better with the style of the building. Mr. Suthar indicated the sign contractor was concerned about the condition of the brick. Sean O’Gorman motioned to approve with the following stipulations: Bracket to be approved via email at a later date; awnings approved as submitted, seconded by Paul Barker and the board approved.
 - III. **2000 S. Hanley suite 450-Post Holdings Inc.-wall sign:** Daniel Kirchhoff provided a revised rendering of the proposed sign. Mr. Kirchhoff described the construction of the sign and provided details of the mounting bracket. Matt Wolfe asked about the sign background color and material. Mr. Kirchhoff indicated that the background would match the building material. Jennifer Taylor asked if the sign complied with the approved PUD for the Hanley complex. Sean O’Gorman motioned to approve, seconded by Matt Wolfe and the board approved.
4. Adjournment: The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal