

**Design and Review Board
Meeting Minutes
Thursday, August 8, 2019**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Paul Barker, Dana Huth, Sean O’Gorman and Jennifer Taylor. Member excused: Matt Wolfe. Staff present: Brian Herr.
2. Approval of the meeting minutes from July 11, 2019: Sean O’Gorman motioned to approve the minutes, seconded by Paul Barker and the board approved.
3. Review and recommendations for the following applications:
 - I. **7560 Comfort Ave.-new house:** Richard Landmann provided plans and color samples of the siding. Mr. Landmann described the material selection and the colors of the trim, siding and shingles. Mr. Landmann mentioned that the new house would be in the approximate location as the previous house. Jennifer Taylor asked about the trim around the windows. Sean O’Gorman asked about the column sizes. Mr. Landmann described the trim and the front porch details. Paul Barker motioned to approve with the following stipulations: gray colors and trim around the windows, seconded by Jennifer Taylor and the board approved.
 - II. **7290 Manchester Ave.-STL Herbs & Aromatics-window display sign:** No one was present. Sean O’Gorman motioned to approve with the following stipulations: Different and smaller font under Organic headline and approval via email, seconded by Dana Huth and the board approved.
 - III. **7192 Manchester Ave.-Bee Naturals-two awning signs:** No one was present. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.
 - IV. **2000 S. Hanley Rd.-St. Louis Bank-exterior alterations:** Randall Comfort provided plans and a rendering of the exterior alterations. Mr. Comfort described the vestibule addition, the new awning and sign band. Paul Barker asked about the signage. Mr. Comfort indicated that the signage will be submitted for approval at a later date. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.
 - V. **2803 S. Big Bend Blvd.-Allstar Tattoo-exterior alterations and signage:** Alan Thompson described the exterior color scheme and provided a rendering. Dana Huth indicated that the darker rendering had a better appearance. Mr. Thompson described the like thickness and the method for painting the concrete block building. Sean O’Gorman asked about the planters shown in the rendering. Mr. Thompson indicated that some planters would be added. Dana Huth asked about the actual color selection. Mr. Thompson stated that the colors have not been chosen. Jennifer Taylor asked if a portion of the building could be painted and submitted at next month’s meeting along with the ground sign details. Mr. Thompson agreed and also described the proposed wall sign. Stipulations: Conceptual approval of sign and paint. This item was tabled.
 - VI. **7700 Manchester Rd.-Dean Team Volvo-accessory structure carwash:** Joe Dale provided plans and photos of the proposed carwash. Mr. Dale described the new location and the reasons for the relocation. Sean O’Gorman asked about the roof pitch. Paul Barker asked about the construction materials and colors. Mr. Dale described the roof pitch and the concrete block and grey color. Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.

VII. **7212 Manchester Ave.-Drive-incin-wall sign:** Harold Osorio provided a rendering of the proposed sign. Mr. Osorio described the sign material and artwork. Paul Barker asked about the depth of the sign. Jennifer Taylor asked about the trim or edge. Mr. Osorio indicated that a black trim would be added around the edge of the sign. Dana Huth asked if the graphics could be reduced in size to avoid being too close to the border. Sean O'Gorman motioned to approve with the following stipulations: Add black border at least 1" and reduce the graphics to fit, seconded by Jennifer Taylor and the board approved.

4. Adjournment: The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal