

**Design and Review Board
Meeting Minutes
Thursday, March 12, 2020**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Paul Barker, Dana Huth and Jennifer Taylor. Staff present: Brian Herr. Members excused Sean O’Gorman and Matt Wolfe.
2. Approval of the meeting minutes from February 13, 2020: Dana Huth motioned to approve the minutes, seconded by Jennifer Taylor and the board approved.
3. Review and recommendations for the following applications:
 - I. **7430 Richmond Place-detached garage:** Dan Spiegel provided a plan and photos of the current house. Jennifer Taylor asked if the new garage was going in the same location as the previous and if the garage would have a second floor. Mr. Spiegel indicated that the new garage would be in the same location with white siding. Mr. Spiegel indicated that it would be good if the garage would match the house and what are the garage doors to be constructed of. Mr. Spiegel provided details of the materials and also indicated that they have considered grey siding. Paul Barker motioned to approve with the following stipulations: provide corner boards and trim around the windows; match color of house or gray natural color, seconded by Jennifer Taylor and the board approved.
 - II. **2175 S. Big Bend Blvd.-Maplewood Chiropractic-awning sign:** Dr. William Madosky provided a rendering of the proposed awning sign. Paul Barker motioned to approve, seconded by Dana Huth and the board approved.
 - III. **7376 Manchester Ave.-Boardwalk Waffles-wall sign & window display signs:** Eric Moore provided a rendering of the proposed signage. Dana Huth asked about the existing gooseneck lighting. Mr. Moore said he would like the lighting to be removed. The board agreed that the lighting should be removed. Mr. Moore described the construction of the sign. Paul Barker motioned to approve, seconded by Jennifer Taylor and the board approved.
 - IV. **7310 Manchester Ave.-Tale to Table-wall sign:** Matthew Gleason provided a rendering and a sample letter. Dana Huth asked how the sign was to be mounted and how the old sign would be removed. Mr. Gleason described the method for the sign. Paul Barker motioned to approve, seconded by Dana Huth and the board approved.
 - V. **3104 Sutton Blvd.-Somatic sole-projecting sign:** David Williams provided a rendering of the proposed sign. Jennifer Taylor asked how the sign would be constructed. Mr. Williams described the construction. Dana Huth motioned to approve, seconded by Jennifer Taylor and the board approved.
 - VI. **2808-2810 Sutton Blvd.-Living Room & Bolyard’s-building addition:** David Schlafly provided plans of the proposed addition. Mr. Schlafly described the current construction and the materials to be used in the new storefront. Jennifer Taylor asked about the details of the project. Mr. Schlafly provided a cross section of the new storefront and indicated that the current roof overhang would remain, and the new storefront would be relocated to

the edge of the current roof. Jennifer Taylor asked how the knee wall would be built. Mr. Schlafly indicated that it would be wood or masonry. Paul Barker motioned to approve with the following stipulation: provide masonry or wood knee wall, seconded by Jennifer Taylor and the board approved.

- VII. **1900 Maplewood Commons Dr.-Walmart-building addition:** Ben Dariano provided plans and a rendering of the proposed addition. Jennifer Taylor asked about the proposed location of the addition. Mr. Dariano provided full sized plans of the project and described the location and some of the project details. Paul Barker motioned to approve, seconded by Dana Huth and the board approved.
- VIII. **2914 Bartold Ave.-Sunnen Station phase 2-new building:** Jon Olson and Ben Revelle provided plans and a rendering of the proposed new apartment building. Mr. Olson described the differences from Phase 1 and Phase 2. Jennifer Taylor asked about the parking garage. Mr. Olson indicated that the garage would be partially below grade and should have little impact on the residential properties behind the building. Dana Huth asked about the fence material used around the courtyard. Mr. Revelle described the fence. He provided material samples and indicated that the same materials would be used in Phase 2 as was used in Phase 1. Paul Barker asked about the signage. Mr. Olson indicated that it would be the same as Phase 1 with a separate submittal. Paul Barker motioned to approve, seconded by Dana Huth and the board approved.

4. Other Business: None.
5. Adjournment: The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal