

**Design and Review Board
Meeting Minutes
Thursday, February 14, 2019**

1. Call to Order/Roll Call: The meeting was called to order at 6:00 p.m. Present were Dana Huth, Sean O’Gorman and Jennifer Taylor. Staff present: Brian Herr. Paul Barker arrived late. Member excused: Matt Wolfe.
2. Approval of the meeting minutes from November 8, 2018, December 12, 2018 and January 10, 2019: Sean O’Gorman motioned to approve, seconded by Dana Huth and the board approved.
3. Review and recommendations for the following applications:
 - I. **7438 Hazel Ave. REVISED –room addition:** John Wimmer presented plans of the revised elevations. Mr. Wimmer indicated that the second floor addition was reduced in size and the garage size was increased by 2 feet in width. Jennifer Taylor motioned to approve, seconded by Dana Huth and the board approved.
 - II. **2602 Circle Dr.-detached garage:** No one was present. Item was tabled.
 - III. **7452 Maple Ave.-carport:** Ray Crader presented plans of the proposed carport. Mr. Crader described the construction details. Jennifer Taylor asked about the garage door and fencing for the property. Mr. Crader indicated that a fence would be used. Dana Huth asked about the siding and the shingles. Mr. Crader went over the details of the site plan. Jennifer Taylor asked if the siding was to be replaced on the house. Dana Huth motioned to approve with the following stipulation: Color to be approved, seconded by Jennifer Taylor and the board approved.
 - IV. **7407 Commonwealth Ave.-dormer:** Gabe McKay presented plans of the proposed dormer addition. Dana Huth asked about the new window over the porch. Jennifer Taylor asked about the existing siding of the house. Mr. McKay indicated that the aluminum siding would remain. Sean O’Gorman suggested replacing the fixed window to a square shape versus the rectangle. Mr. McKay indicated that a 3x3 window would fit. He indicated that the concrete porch would be reconstructed out of wood. Jennifer Taylor asked if the porch roof was to be reconstructed. Mr. McKay indicated that the transom window over the door would be exposed after the roof was reconstructed. Sean O’Gorman motioned to approve with the following stipulations: 6x6 posts and replace rectangle window with a square window, seconded by Jennifer Taylor and the board approved.
 - V. **2640 Oakview Terrace-Crossroads Presbyterian-ground sign:** Mike Butler presented a rendering of the proposed ground sign. The rendering indicated a height of 80.36’. City staff indicated that City Council will need to approve a sign taller than 60’. The Design and Review Board had no objections to the height. Dana Huth motioned to approve, seconded by Jennifer Taylor and the board approved.
 - VI. **3281 S. Big Bend Blvd.-Extra Space-wall signs:** John Simon presented renderings of the proposed signs. Jennifer Taylor asked if the raceway could be painted to match the building color. Dana Huth motioned to approve with the following stipulation: Raceway painted to match building, seconded by Jennifer Taylor and the board approved.
 - VII. **3256 Laclede Station Rd.-Club Fitness-wall sign:** Kris Sachtleben presented a rendering of the proposed sign. Kris described the construction of the sign and asked if an additional sign or logo could be added. Sean O’Gorman stated that the logo would need to be directly next to the proposed wall sign. Dana Huth motioned to approve, seconded by Jennifer Taylor and the board approved.

- VIII. **7379 Marietta Ave.-Pan Galactic-window display sign:** Lara Reed provided a rendering of the proposed window sign. Ms. Reed described the construction of the sign and color. Sean OøGorman asked if address numbers would be added. Ms. Reed indicated that they would be. Sean OøGorman motioned to approve, seconded by Dana Huth and the board approved.
- IX. **3250 Laclede Station Rd.-Army career center-wall sign:** No one was present. Paul Barker motioned to approve with the following stipulation: Raceway to match the building color, seconded by Sean OøGorman and the board approved.
- X. **3732 Cambridge Ave.-New Destiny Childcare Center-ground sign:** No one was present. Sean OøGorman motioned to approve, seconded by Paul Barker and the board approved.
- XI. **7700 Manchester Rd.-Dean Team Auto Sports-wall sign:** Joe Dale presented a rendering of the proposed sign and mentioned that the exterior colors were changed to a cream versus the grey that was previously approved. Mr. Dale also indicated that a lit light bar would be added under the sign. He also proposed a 6øsolid fence to screen the adjacent roof of the Volvo showroom/shop. Mr. Dale described the construction of the screen fence. Sean OøGorman asked more about the location of the fence and if the joints could match the building. Dana Huth motioned to approve with the following stipulations: **Raceway color to match building color and approval**, seconded by Paul Barker and the board approved.
- XII. **7820 Manchester Rd.-Dean Team Pre-Owned-wall sign:** Joe Dale presented a revised rendering of the proposed sign. Mr. Dale indicated that the color of the painted portion of the building is to be a lighter grey with a blue and an orange öTEAMö lettering. The revised rendering was presented for review. Sean OøGorman motioned to approve, seconded by Dana Huth and the board approved.

4. Other Business: None.

5. Adjournment: The meeting adjourned at **????? p.m.**

Respectfully submitted,

Brian Herr
Building Official/Fire Marshal